

# COQUITLAM TEACHERS' ASSOCIATION

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## President's Message

### Ongoing advice on Gradual Entry

We had a meeting with the employer this week to discuss concerns raised around gradual entry.

It is imperative that an ongoing educational dialogue be happening with students on gradual entry. They are registered students, on the 1701 and need to be receiving an education while on gradual entry. The 1701 is what drives funding into public schools.

The teacher's responsibilities include communicating with families/students and assessing learning for reporting. The teacher can use the stand-alone packages from the employer or create something of their own. The stand-alone packages are not a requirement and teachers are under no obligation to receive or mark these packages. These learning packages will come out every week and will focus on areas of SEL, numeracy, and literacy.

How the educational dialogue looks will vary from class to class. In some classrooms it may look like bringing the student into the room or meeting with the student on Teams to include them in a class activity, in others it might look like a series of phone calls or emails. The essential component will be that the dialogue is occurring so, that there's evidence to support the district inclusion of that student on the 1701 to the ministry. This submission is due September 30th and outlines how many kids are being educated in the district.

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This, in turn, drives education funding. Principals will be looking in on this in advance of Sept 30 and, you will likely be approached about a checklist verification. It may feel like additional work because of the tight deadlines but, it will help preserve teacher jobs for the future.

As another stand-alone item, the district will send out assessment packages about every two weeks for gradual transitions students that teachers can use to assess the child. It will contain a task, a video on how to perform the task and a clear, simple district-style rubric to evaluate the task. Teachers are free to use this to inform evaluation or devise something of their own.

We have heard concerns from some that the package may be too challenging for some students. Student Services in the building can help classroom teachers identify the problem areas. As well, there are gradual transitions case managers attached to approximately 10 sites each, who are there to assist and support. Also access your site admin for questions and support.

## Mask Protocol in Schools

The employer has decided to stick with its requirement to wear masks in common areas of schools and we support this. The goalposts keep moving around on recommendations from the BCCDC (BC Centre of Disease Control), and Ministry of Ed and Health. Please continue to model good practices by wearing a mask in common areas, as it helps normalize this behaviour and increases voluntary compliance. Be sensitive to the needs of people that must cross-cohort migrate like TTOCs, Explorations teachers, Student Services, etc. Encourage the use of masks in situations where social distancing cannot be maintained. All these little efforts make a difference in where we go with this pandemic.

## Cases

This week, we had our first documented case of COVID in the Coquitlam School District. Many of you will have seen the District's announcement about this. What some may not know is the employer can only release the information that Fraser Health allows them to release. They guide this process. When there is an identified case, Fraser Health comes in, looks at the contact tracing, protocols in place and makes a determination about the risk level to the population around the case, and determines if any quarantine or isolation is required. Then, the next steps are discussed with the employer. The district will always have a meeting with the affected staff, explain what has happened, answer questions as they can and do a blitz cleaning of the school affected. We have witnessed them do this in the very few cases we have had in the community and will continue to encourage and support this action in future situations.

In Solidarity,  
Ken

# CTA Representative Assembly



**September 30th, 2020**  
**Zoom, 4:00 PM**

**A registration link will be emailed to Staff  
Reps, all information will be posted on the  
staff rep page of the member portal**

## AGENDA

1. Call to Order
2. President's Report
3. Ratification of Committee Appointments
4. 2020-21 CTA Guiding Principles & Priorities
5. CTA Budget 2020 - 2021
  - Recommendations to the CTA AGM (October 7, 2020)
6. TTOC COVID Emergency Hardship Fund motion
7. School Concerns
8. Prize Draw
9. Adjournment

# TTOC Health and Safety Checklist

As TTOCs it's very important to be aware of health and safety protocols around our district as each site has their own safety plan.

Here's a checklist of things to remember:

- Wear a face mask before entering the site. Face masks will be available from the first location you visit, please contact the site administrator
- You may also request a face shield
- Sanitize your hands upon entry and register on the visitor sign in sheet after reviewing the daily health check
- Review site specific safety orientation and sign the 2020-2021 Acknowledgement form. This is done once for each location you work at. Please make note of the CTA safety rep. listed under the JHSC member(s) (Joint Health and Safety Committee)
- This is the link to view all site health and safety plans if you wish to see them in advance:  
<https://my43.sd43.bc.ca/Departments/HR/Pages/School-Based-Site-Safety-Plans.aspx>
- Any Health and Safety concerns and/or injuries must be reported to the site admin as per WorkSafeBC procedures
- Assess yourself daily for symptoms prior to leaving for work. If you become sick at work immediately advise your site admin
- As TTOCs are not part of cohort groupings, masks must be worn and physical distance maintained/respected. Please review cohort groupings with site admin

## Provincial Election

Saturday, October 24, 2020

**Vote in person** on General Voting Day on October 24, in advance from Thursday, October 15 to Wednesday, October 21, or at a district electoral office from now until 4 p.m. on Saturday, October 24. Additional advance voting opportunities have been added to reduce the number of voters in voting places. [Information on safety measures can be found here.](#)

**Vote by mail**, you don't need a special reason. Voting by mail is a great option for voters who are not comfortable voting in person because of the COVID-19 pandemic. [Request your mail in package here.](#)



## Convention 2020 Call for Delegates

**The 59th convention of the BC Federation of Labour will take place virtually November 24-26, 2020.**

As in the past, the CTA is sending three (3) delegates to the convention and will cover the cost of any leaves required to participate in the convention. More information about the convention can be found here <https://convention.bcfed.ca/>

Teachers interested in attending as delegates should fill out a [CV form located here](#) and submit it to the CTA Office by Monday, September 28, 2020. Delegates to the convention will be acclaimed or elected at the upcoming CTA General Meeting on Wednesday, October 7, 2020.

### 20/21 STAFF REP & PD REP NAMES NEEDED

School staffs should have selected their CTA Staff Reps and PD Reps for the 2020 -2021 school year.

Forward those names to [padolf@cta43.org](mailto:padolf@cta43.org) at the CTA Office as soon as possible  
Thank you!

### Staff Rep and PD Rep Training

#### BCTF PD Rep Training

September 30 and October 1, 2020

Afternoon sessions, more details to come soon.

#### BCTF Staff Union Rep Training (session 1)

November 3, 4 and 5, 2020 - More information coming soon!



# PD POWER

I hope that your PD day today was full of opportunities to connect with colleagues, plan ahead, and learn something new! As we approach the final week of September we are also heading towards another PD day – this time the provincial PSA day on October 23rd. Although it looks different this year, most of the PSAs are still hosting incredible conferences, albeit virtually. When you register for a PSA conference you will also receive access to some BCTF workshops that are being run on that day. You can check out some of the options on the [BCTF PD Calendar](#). I strongly recommend you look early to avoid missing out on the workshops you really want to attend!

The **deadline for yellow forms for this day to be in the office is October 9th, 2020 at 4:30.**

When filling in your form, take the time to read the instructions and make sure you attach details about your workshop/conference that show the date/time, location, and cost.


Please try to have only one person from your school bring forms to the CTA to reduce the number of people visiting the office and remember to wear a mask.

## Summer PD Deadline


Your receipt and conference report for summer PD ([download conference report here](#)) must be in to [pd@cta43.org](mailto:pd@cta43.org) (or to the CTA office) before 4:30pm on Wednesday, September 30th, 2020

## PD OR COURSE FEE? A QUICK REFERENCE TO HELP DECIDE

	PD (Yellow Form)	Course Fee Assistance
Non Credit Courses	✓	
Credit Courses		✓
Who manages the Fund?	CTA	Board Office
How Many can I submit per year?	2 per year (May 1st - April 30th)	Maximum of \$1000
What do I get?	100% of the first \$80, up to 50% of the remainder of registration fees	50% of tuition only
Who do I Contact?	Meggan Crawford <a href="mailto:mcrawford@cta43.org">mcrawford@cta43.org</a>	Joy Marsh <a href="mailto:jmarsh@sd43.bc.ca">jmarsh@sd43.bc.ca</a>
When is it Due?	At least two weeks before the PD event starts	At least two weeks before the course starts
What else do I have to do?	Submit receipt (CDN\$) and Conference report within 30 days	Submit receipt and proof of successful completion within three months



**The B.C. Cooperative Learning Association Presents...**



**Kagan Live Online Workshops**

**OCTOBER 23, 2020**

**Morning Workshop: 8:45am-11:30am**  
**Classroom Adaptations for COVID-19: Enhancing Student Engagement and Safety**  
 So many teachers and schools have asked how they can adapt Cooperative Learning Structures for social distancing. This workshop is your answer! Instead of "social distancing," we encourage teachers to create social closeness, but maintain physical distance. In this workshop presented live by a Kagan Master Trainer, learn how to adapt Kagan Structures and methods to maintain physical distance and minimize touching each other and shared equipment. You will review and adapt the steps of 15 Kagan Structures. As a bonus, given the more intense need for social bonding, we examine how Kagan Structures integrate social emotional learning (SEL) without time off academic curriculum. This 3-hour workshop was designed for teachers who were using cooperative learning structures such as Think-Pair-Share, Inside-Outside Circles, Four Corners, and Jigsaw and want to continue to reap the benefits while maintaining physically distancing in the classroom setting.

**Afternoon Workshop: 12:00pm- 4:00pm**  
**Adapting Cooperative Learning for Distance Learning: Creating Full Student Engagement Online**  
 Distance learning, remote teaching, virtual learning—whatever you want to call it—was difficult for many teachers and students! If you were using cooperative learning before the pandemic including Think-Pair-Share, Jigsaw and Kagan structures like Rally Robin, Heads Together and Four Corners, you know the power of student interaction to boost student engagement, achievement, and liking for class and content. The same is true online! Distance learning doesn't have to be so boring and feel so... well... distant. This 4-hour workshop was designed for teachers who were using cooperative learning structures such as Think-Pair-Share, Inside-Outside Circles, Four Corners, and Jigsaw and want to continue to reap the benefits in an online setting.

**KAGAN DOWNLOADS INCLUDED IN BOTH !**

**FEES**  
 BCTF Members and Student Teachers: \$35 each or \$60 for both workshops  
 Admin and non-BCTF: see website for information

**SCHEDULE** FRIDAY, OCTOBER 23, 2020

8:30 AM - 8:45 AM	BCTF Welcome & Message from Terri Mooring	
8:45 AM - 11:30 AM	Morning Workshop	+
11:30 AM - 12:00 PM	Lunch	
12:00 PM - 4:00 PM	Afternoon Workshop	+

**REGISTER NOW!**  
<https://bccla.ourconference.ca/>

**MORE INFO**  
[hstibbs@sd43.bc.ca](mailto:hstibbs@sd43.bc.ca)



## ORANGE SHIRT DAY SEPTEMBER 30, 2020

Looking for something different to do this year to acknowledge and honour Orange Shirt Day? Wanting to provide your students with "an opportunity to learn first-hand from Residential School Survivors, Elders, Knowledge Keepers, artists and leaders from nations and cultures across the country"?

Every Child Matters: Reconciliation Through Education is a virtual event geared toward grades 5-12, and it will be broadcast September 30, 2020 from 8:00am – 12:00pm. Educators can select the events they wish to livestream for their students and download free educational resources that will be made available soon.

Teachers/educators must register for the event, on behalf of their class (1 free registration per class) via

[https://www.eventbrite.ca/e/every-child-matters-chaque-enfant-compte-tickets-107741056400?](https://www.eventbrite.ca/e/every-child-matters-chaque-enfant-compte-tickets-107741056400?aff=ebdssbonlinesearch)

[aff=ebdssbonlinesearch](https://www.eventbrite.ca/e/every-child-matters-chaque-enfant-compte-tickets-107741056400?aff=ebdssbonlinesearch). You will receive a broadcast login with your registration. Registration ends September 29.

# Committee for Action on Social Justice (CASJ)

CASJ will be hosting a book club focussed on Ijeoma Oluo's "So you want to talk about race". We will be having our first book club meeting on Thursday Oct 1st at 4pm at Centennial Secondary (room TBA) with an option to attend via zoom. The focus of the first meeting will be to discuss logistics of the club, establish dates etc. If you're able to bring your own copy of the book, that's great. We will have copies available as well.

Thank you to those that were able to attend our first meeting on Thur Sept 24. New members welcome! Next CASJ meeting date is Thur Oct 15th at 4pm via teams. CASJ will generally be meeting on the third Thursday of each month at 4pm. We've also started a CTA CASJ Facebook group. We're still building it up, please join us there to stay in touch and keep up with latest committee developments.

## TTOC Committee

**TTOC Townhall S2E1**

**Tue Oct 6th 3:45 via zoom**

Please join us for the first TTOC TOWNHALL of the year! This will be an informal meeting where Diether and Morgan will share recent developments important to TTOCs. Tamara Sengotta from the District's Mentorship Network will also be present to speak to PD opportunities available to TTOCs. There will also be opportunities for you to share your stories and to ask questions of us and each other.

Contact Morgan ([chair.ttoc@gmail.com](mailto:chair.ttoc@gmail.com)) or Diether ([dmalakoff@cta43.org](mailto:dmalakoff@cta43.org)) with any questions. You can see details of the event at our Facebook group (CTA TTOCs).



September 30 marks the one year anniversary of IBEW 213 members on strike against Ledcor LTS for a fair contract and dignity. Ledcor has acted shamefully in not engaging in respectful bargaining with these workers. Join us in sending them a message that enough is enough, get back to the table and respect workers and our community. Here are some ways for you to take action:

1. Join the social media campaign  
#ShameOnLEDCOR.

Post a photo on your social media, showing LEDCOR that you support a fair contract for workers! Share and use the hashtags: #Solidarity #UnionStrong #IBEW213 #IBEW #FairContractNow #ShameOnLEDCOR

2. HONK for FAIRNESS, DRIVE for DIGNITY car rally  
Wednesday September 30, 2020 from 1:00PM-2:30PM 1435 Broadway Street,  
Port Coquitlam Drive through and honk or bring your mask and flags.

Not on social media?

Can't make it September 30?

No problem! IBEW 213 members are on the picket lines Monday-Saturday 8am-4pm at 1435 Broadway Street Port Coquitlam and Monday-Friday 8am-4pm at 1055 West Hastings, Vancouver. Drive by and honk your support!

Interested in joining a  
committee?

We'd love to have you!  
See page 6 for current  
committee openings



## How EFAP Can Help

Information to help with work and life

Confidential · Immediate Assistance · 24/7/365

Morneau Shepell · 1-844-880-9142

workhealthlife.com

## CTA Website Login

Information is posted on our website as quickly as we have it. Please make sure you are able to access the site. If you have any questions about login please contact Kelly Stewart [kstewart@cta43.org](mailto:kstewart@cta43.org)

## Questions about your pension?

Go straight to the source for answers.

<https://tpp.pensionsbc.ca/pension-basics>

Online workshops and learning

<https://tpp.pensionsbc.ca/learning-resources>

Retirement Health Coverage

<https://tpp.pensionsbc.ca/retirement-health-coverage>

# Committee Vacancies

### District Student Services Advisory Committee

- 2 CTA reps

### District Student Achievement Advisory Committee

- 4 CTA reps

### District Review Panel Committee

- 1 CTA rep

### District Student Wellness & Safety Committee

- 3 CTA reps

### District Aboriginal Ed Advisory Committee

- 1 CTA rep

### District French Advisory Committee

- 1 CTA rep

### New Westminster & District Labour Council

- 5 CTA reps

### CTA PD Committee

- 1 Secondary Rep, 1 Middle Rep, 1 LSA Council Rep, 1 TTOC Rep,  
1 Adult Ed Rep, 1 Elementary Rep

### CTA Teachers Teaching on Call Committee

- 6 members-at-large

### CTA Committee of Action on Social Justice (CASJ)

- 1 Secondary reps, 2 Middle reps, 2 Elementary reps,  
- 1 member-at-large

### CTA Negotiations Committee

- 1 member-at-large

Teachers interested in any of these committees should go onto our website or click here for a curriculum vitae form and submit it to the CTA Office ([padolf@cta43.org](mailto:padolf@cta43.org)).

If you have questions, call the CTA Office at 604-936-9971.

# Contact Us:

Please see the list below for the officer or staff member best able to help you.

**(Last names A-F)** Ken Christensen, President  
[kchristensen@cta43.org](mailto:kchristensen@cta43.org)

**(Last names G-L)** Kara Obojski, 1st Vice-President  
[kobojski@cta43.org](mailto:kobojski@cta43.org)

**(Last names M-R)** Diether Malakoff, 2nd Vice-President  
[dmalakoff@cta43.org](mailto:dmalakoff@cta43.org)

**(Last names S-Z)** Andy Gilligan, Labour Relations Officer  
[agilligan@cta43.org](mailto:agilligan@cta43.org)

### PD related questions

Meggan Crawford, PD Chairperson - [mcrawford@cta43.org](mailto:mcrawford@cta43.org)

### CTA Administration

(anything not covered by anyone in the list below)

Kelly Roberts, Executive Director - [kroberts@cta43.org](mailto:kroberts@cta43.org)

### Accounting/Finance

(reimbursements, scholarship payment) & CTA newsletter  
Heidi Davis, Finance Administrator - [hdavis@cta43.org](mailto:hdavis@cta43.org)

### Scholarships, Committees, CTA PD Day

Pat Adolf, Administrative Associate - [padolf@cta43.org](mailto:padolf@cta43.org)

### Membership info & website access

Kelly Stewart, Office Clerk - [kstewart@cta43.org](mailto:kstewart@cta43.org)

If your situation is already being handled by an officer not matching your alpha assignment, then please continue to liaise with that officer.

[www.coquitlamteachers.com](http://www.coquitlamteachers.com)

CTA Office: 604-936-9971

